

Application for a Student/Research/Internship Pass

Kenya Student pass

This is a document issued to applicants (foreign students) (section 30(1) of the Kenya Citizenship and Immigration Regulations 2012, who wish to pursue their education in Kenya's Education or Training Institutions where they have been accepted or admitted. The applicant (foreign student) must be accepted as a student by an approved Educational or Training Establishment.

Kenya Intership/Research pass

This is a document issued to person(s) seeking to enter and remain in Kenya for the purpose of undertaking Internship or academic research within Kenya. The applicant must be accepted as an intern or researcher in an institution within Kenya.

What are the requirements

KENYA STUDENT'S PASS REQUIREMENT

- A duly filled, signed and stamped application **Form 30**, by the institution's authorized personnel (Both new and renewal cases) . You will print out the form at the end of the application for a Student pass. In case you want to reprint your application form, you can do so by going to "My Applications" section [here](#)
- Detailed and Signed Cover letter addressed to the Director of Immigration Services from the institution indicating the course to be pursued and the duration - both new and renewal cases
- Signed commitment letter from the sponsor - both new and renewal cases
- National passport copy of the sponsor - both new and renewal cases
- Proof of funds for self-sponsored students - both new and renewal cases
- For minors, consent letter from the parent - both new and renewal cases
- Copy of parent's national passport and copy of birth certificate of the minor should be attached as proof of relationship (for minors). - both new and renewal cases
- Copy of a valid national passport both new and renewal cases (the bio-data page)
- Current immigration status for the pupil/student- both new and renewal cases (If in the country)
- Two (2) recent passport size color photos. - both new and renewal cases
- Duly certified Copies of basic academic certificates for those joining Tertiary Institutions and Universities -new cases

- Documents in foreign languages should be translated into English by either the Embassy, Public Notary, or authorized /recognized institution -both new and renewal cases
- Copy of the school's/college registration certificate from the Ministry of Education - new cases
- Clearance letter from Department of Refugee Affairs for refugees. - both new and renewal cases
- Certified copies of progress report/transcripts obtained(by the issuing institution) -for renewal cases
- Copy of student's pass previously held -for renewal cases
- For minors attach a copy of parent's kenya residence permit if not a border.
- Police Clearance Certificate from the country of origin, or if a resident, from the Kenya Police Service
- Copy of Checklist. [click here](#) to download

KENYA INTERNSHIP / RESEARCH PASS REQUIREMENTS

- A duly filled, signed and stamped application **Form 30**, by the institution's authorized personnel (Both new and renewal cases) . You will print out the form at the end of the application for a Student pass. In case you want to reprint your application form, you can do so by going to "My Applications" section [here](#)
- Detailed and Signed cover letter from the institution indicating the internship or research topic to be pursued and the duration and should be addressed to the Director of Immigration Services
- Copy of a valid national passport (the bio-data page)
- Current immigration status of the pupil/student(if in the country)
- Two (2) recent passport size color photos
- Duly certified copies of academic certificates and CV
- Documents in foreign languages should be translated into English by either the Embassy, Public Notary, or authorized /recognized institution
- Copy of research permit from the National Council for science and Technology for those undertaking research programs
- Police Clearance Certificate from the country of origin, or if a resident, from the Kenya Police Service
- Copy of Checklist. [click here](#) to download

Things you should be aware of

Keep in mind the following:

- It is an offense for a person to knowingly mislead an Immigration Officer.
 - Notification of approval is not an authority to engage in business, profession, employment or residence without first obtaining the student's Pass.
 - It is an offense while in possession of a student's pass to engage in any form of trade or employment either for gain or not.
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Disclaimer

- Incomplete applications will not be accepted.
- Engaging in any form of business or employment without a requisite permit or pass is an offense.
- Application print-outs must be presented to the Immigration headquarters
- It is an offense to receive education or training at any educational or training establishment within Kenya without a pupil's / student's pass (section 30 (7) of the Kenya citizenship and Immigration Regulations,2012)